

# CONSENT FORM

## VIDEO AND PHOTOGRAPHY

### CHILDREN AND YOUNG PEOPLE



**A copy of this form should be retained by the model, the photographer and the commissioning department.**

The University of Worcester produces a range of published materials and online information. The University often takes photographic/video/film images of subjects in order to enhance and illustrate its materials and make them more motivating and inspiring to its audiences.

For children and young people under 18 years of age, full parental/guardian consent is required. As it is mandatory for the University to obtain permission prior to each photographic/video/film session it is necessary for each child to have a copy of this form signed by the parent/guardian prior to the relevant photographic/video session.

For children and young people between 12 and 18 years of age, who have sufficient understanding of the consent process and its implications for them, the child/young person should be involved in completing the form and their consent should be sought. The child/young person may also sign the form.

#### Department details

Name	<input type="text"/>
Department	<input type="text"/>
Phone	<input type="text"/>
Email	<input type="text"/>
Address	<input type="text"/>

#### Photographer's/Film-maker's details

Name	<input type="text"/>
Company	<input type="text"/>
Phone	<input type="text"/>
Email	<input type="text"/>
Address	<input type="text"/>

#### Description of photo shoot

Date	<input type="text"/>
Details	<input type="text"/>

# CONSENT FORM

## VIDEO AND PHOTOGRAPHY

### CHILDREN AND YOUNG PEOPLE



We require your permission before we take any images of your child/young person.

The following conditions apply:

1. We will not include details such as personal email or postal addresses, or telephone numbers of any child/young person in our publicity material.
2. If we use images of individual children, we will not use the name of that child in the accompanying text or photo caption.

May we use the image of your child/young person in publicity material produced by the University of Worcester?

Please tick either **Y** (Yes) or **N** (No) in the following tick boxes:

 Y  N

In printed publications

 Y  N

In video format

 Y  N

On websites/in electronic format. Please note that websites can be viewed throughout the world, not just in the UK where UK law applies

 Y  N

For indoor/outdoor display stands

 Y  N

We regularly send publicity material about our services, including photographs where appropriate, to news media, including local press. Can we use the image of your child/young person in this way?

### Child/Young Person's details

Name of Child/  
Young Person

School name

School address

Name of  
Parent/Guardian

Address of  
Parent/Guardian

Parent/Guardian  
Telephone

Parent/Guardian  
Email

Signature of  
Parent/Guardian

Signature of  
child/young person  
if between 12 and 18 years old

Date

Signing this form gives agreement for the child/young person named to take part in a photographic/video session for the University of Worcester, thereby giving consent to the full use of the material by the University, and the photographer, in any of its media applications, which reasonably promote or advertise the aims of the University. The images will not be used for any other purpose nor for any purposes objected to above.

For the purposes of the Data Protection Legislation (General Data Protection Regulation as well as any other laws, regulations, standards and codes relating to data protection), both the photographer and the University are data controllers. I consent to the photographer and the University: (a) storing and using copies of the photographs for the purposes described above; (b) storing my contact details in their databases in case they need to contact me; or (c) transferring the photographs outside the European Economic Area (EEA) for the purposes described overleaf. I understand that images on websites can be viewed throughout the world and not just in the United Kingdom and that some overseas countries may not provide the same level of protection to the rights of individuals as EU/UK legislation provides.

I understand that some images or recordings may be kept permanently once they are published and be kept as an archive of University life. The University of Worcester is committed to processing information in accordance with the General Data Protection Regulation. The personal data collected on this form will be held securely and will only be used for administrative purposes. You have the right to request to see a copy of the information we hold about you and to request corrections or deletions of the information that is no longer required. You can ask the University to stop using your images at any time, in which case it will not be used in future publications but may continue to appear in publications already in circulation. If you have concerns about the use of your image this should be raised with the University's Data Protection Officer [infoassurance@worc.ac.uk](mailto:infoassurance@worc.ac.uk). You have the right to lodge a complaint against the University regarding data protection issues with the Information Commissioner's Office [ico.org.uk/concerns](http://ico.org.uk/concerns).

I release and discharge the photographer and the University (and, where applicable, their respective licensees) from any and all claims and demands arising out of or in connection with the use of the photographs, including, without limitation, any and all claims for invasion of privacy, right of publicity and defamation. I have read this model consent form carefully and fully understand its meanings and implications.